PARENT COUNCIL MEETING TUESDAY 7TH OCTOBER

1 MINUTES OF PREVIOUS MEETING Minutes were approved **2 MATTERS ARISING** HT encouraged PC to set yearly calendar Application forms for lets to be handed in to school office Community Education have started to allocate lets PC will be charged for fundraising lets – cost will be at a reduced rate PC to set up 2 sub groups – Community & Fund Raising Preparation/remedial work has been carried out on the school playing fields in the last few weeks G Cann - process of organising a community event – to take place during October 08 Co-opted members No space on agenda for this topic to be discussed – discussion to be carried forward Agenda composition HT advised PC to look at guidelines on running a PC HT advised she has a duty and a right to attend all 4 official meetings in the school year HT to be consulted re all proposals that involve the school Shorter agenda allows items to be prioritised Chair to consult with HT re no of items on agenda Reiterated that HT is to be first contact when parents have individual concerns and questions Agenda items cannot include individual parent concerns Nursery (agenda item 14 – discussed under matters arising) A concern was raised that the Nursery was not part of the school HT responded that she feels school is one body All parents are given all newsletters and information updates on a regular basis Newsletters are given out with feedback forms (3 feedback forms were returned following the issue of the Oct 08 newsletter) No parents have raised this issue either through feedback forms or by contacting the school **Sub Groups** Community J Jackson (Lead), C Leslie H Vyapooree, C Gouws Fundraising C Leslie (Lead), G Fraser, C Gouws, S Weir, C Cameron, S Ingam, J Winters, L Pye The chair will be available to support both sub groups HT will pass information re sub groups to members of staff who are interested in joining These groups will meet and report back to Chair/PC Calendar Dates (lets applied for - name of events to be confirmed) Tuesday 28th October 08 6.30-8.30pm – Halloween Saturday 29th November 08 9.00 – 1.00pm – Christmas Fair Thursday 12 February 09 6.30pm - 8.30pm - Valentines Tuesday 9th June 09 6.30- 8.30pm – to be decided Saturday 13th June 9.00am – 1.00pm – to be decided

School events have also been planned throughout the year

Very busy calendar

School staff may not always be available due to prior commitments

Newlands

Organising a float was briefly talked about Huge amount of work involved in this project – not enough time available to discuss fully **3 Standards and Quality** HT gave the PC Standard and Quality report All parents were given a summary report School improvement plan will follow **4 Child Protection Policy** All parents were given a school Child protection policy with feedback/agreement forms One third of parents have returned forms

One parent requests further information - this will be discussed at Parents evening

5 Did you know DVD

DVD presentation was shown

6 Public Liability Insurance

Insurance essential when organising all PC events Application form was given to chair

7 Sports Camp

Unable to discuss as Mr Cann was not present

8 Sponsored Cycle

Fund raising idea by C Leslie Event to be put on hold until insurance has been purchased

9 School Uniform Stock

Some parents would like to purchase direct from school Unlikely to happen in the near future School does not have the finance/staff/space o buy enough stock to cover all sizes

10 Buddy System

Parents would have liked information re roles and responsibilities of buddies This information explained to the pupils HT was required to involve P5 pupils due to the large no of P1 Some buddies did not take to the role and some P1 pupils did not require additional support

11 Wraparound Care

PC unsure re WLC position on wraparound - PC to ask WLC to clarify position

Other After School provision exists in the Bathgate area

These clubs also have vacancies

12 Community Wing

Not enough time to discuss

13 Halloween Disco

Date arranged for let Sub committee to discuss arrangements

14 Nursery Fund raising

Discussed under matters arising

15 AOB

Copy of approved Minutes will be posted on the notice board at reception

Sub committees can use parent area within school working hours 9.00am - 5.00pm

16 Date of Next meeting

TUESDAY 4th NOVEMBER 6.30 - 8.30pm